



Painter and Decorator Information Pack





The School

Monkton places thinking differently at the heart of its strategic vision. We are already one of the country's best known smaller boarding schools and pride ourselves on our size meaning you can really get to know all of the pupils and serve as a full part of our community. We are a Christian school with worldwide connections and interests, and have a strong reputation for pioneering and proactive pastoral care.

A single board of Governors oversees the entire School (Pre-Prep, Prep and Senior) and Monkton is a registered charity and is incorporated as a company limited by guarantee. The Principal acts as both the Head of the Senior School and as the CEO of the group of schools.

The Senior School enjoys a very attractive rural location in the Monkton Combe valley some two and a half miles south of the historic city of Bath. Nearby are Monkton Prep and Pre-Prep which is part of the same foundation.



The Senior School and Prep School have a strong boarding tradition; however, day pupils comprise one third of the intake of the Senior School and are in the majority in the Prep School. Since 1992 when it merged with Clarendon School for Girls the school has been co-educational with three boys' boarding houses and three girls' boarding houses, all in the school's immediate environs..



The School buildings are in many cases converted houses, formerly privately owned, in the village. There are also many purpose-built teaching areas and extensive playing fields; the School has two boathouses on the River Avon. Some staff live in the valley in school accommodation. There has been a major programme of rebuilding and improvement in recent years: a £4.5 million extension and rebuilding of Maths and Science Departments was completed during 2008, a completely remodelled £3.5m Music Department opened in February 2012, and a significant enlargement and refurbishment of the Art and

DT Departments in 2015. Current projects are focusing on the refurbishment of boarding accommodation, and a ten-year strategic estate review was recently commissioned.



The Role

We are looking for an experienced Painter and Decorator to join our Maintenance team based at Monkton Combe School. You will carry out internal and external paint and decorating work as instructed by the Maintenance Manager across both of our School sites (Senior and Prep).

You will be required to maintain the appearance of the School to the highest possible standards and ensure health and safety regulations are adhered to at all times. You will be able to work well within a team with a demonstrable commitment to health and safety and service.

Key responsibilities:

- Preparing walls and other surfaces for painting by scraping, using sandpaper, removing old paint
- General painting and decorating duties, washing down, filling and preparing and painting
- Fill cracks and holes with appropriate material
- Mix paint and other materials to prepare the right colour or texture
- Paint surfaces according to instructions with various tools
- Apply varnish and other finishes
- Estimating materials and assisting in purchasing of sundries etc.
- Paperhanging and associated work.
- Glazing including fixed beads, repairs etc
- General basic maintenance/building work, i.e simple plumbing, concrete and plaster work
- Roof repairs, tiling, fitting and maintaining gutters
- Erection and use of aluminium scaffold towers and ladders
- Wall tiling and general finishing to new works
- Take and adhere to all health and safety precautions
- Other duties as determined reasonable and requested by the Maintenance Manager and Bursar.

Notes

The post holder may be reasonably required to perform duties other than those in the job description for the post. The particular duties and responsibilities attached to posts may vary from time to time without changing the character of the duties or the level of responsibility entailed.



Person Specification

Note: some of the areas described in this person specification would be developed through the training on the job over the course of the first year.

		Essential	Desirable
Qualifications	Painting/Decorating or equivalent qualification		√
	UK Driving Licence	√	

		Essential	Desirable
Experience	Painting, Decorating & Tiling	√	
	Basic General Maintenance		√

		Essential	Desirable
Skills and Knowledge	Health & Safety Regulations	√	
	Safe working practices within a Painter and Decorator post	√	
	Ability to keep to strict deadlines	√	
	Knowledge of how one's job fits into the activity and role of Monkton.		√
	Enthusiastic with high self-motivation	√	
	Safeguarding practices and policies	√	

		Essential	Desirable
Personal Attributes	Honest and Trustworthy	√	



	<p>Able to work as a team member</p> <p>Able to follow work routines and instructions</p> <p>High attention to detail</p> <p>Awareness of the responsibilities of working in an environment with young people</p> <p>Understand and engage with the school’s Vision, Mission and Values through their everyday activities</p> <p>Full sympathy with the Christian ethos of the School and be able to consider the Christian perspective in counselling situations, while being sensitive to those with different or uncertain beliefs</p>	<p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p>	
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Safeguarding

Monkton Combe School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post including checks with past employers and Disclosure and Barring Service.

- [Child Protection \(Safeguarding\) and Staff Code of Conduct and Behaviour Policy, including EYFS](#)
- [Equal Opportunities Policy, including EYFS](#)

Diversity Statement

We seek passionate individuals who live out our four core values (confidence, integrity, humility and service) and inspire our bright, curious and enthusiastic students. Monkton thinks differently. We appreciate and value difference, and our ambition is to attract, develop and retain a diverse mix of talented people that will contribute to our ethos and values.